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~~SECRET~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training  
 VIA : Chief, Operations School **EYES ONLY**  
 FROM : Acting Chief, Headquarters Training

DATE: 22 April 1959

SUBJECT: Weekly Activities Report No. 16  
 15 - 22 April 1959

I. SIGNIFICANT ITEMS

A. Scientific and Technical Operations Course (S&T): The Scientific and Technical Operations Course No. 2 began on Monday, 20 April with an enrollment of 22 students. However, [REDACTED] (FI Staff) was not able to attend the first day's lectures because of a serious illness in his family. Since [REDACTED] has not yet reported for duty, he has been dropped from the course. It would be impossible for him to make up the work which he has missed to date - 22 April.

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The first two days of the Course show significant improvement over S & T No. 1. The guidance to guest speakers by the Course syllabus, together with the briefing of OSI participants by [REDACTED] (OSI) on Tuesday, 14 April, helped the speakers performance. Most of the speakers made effective use of training aids (slides, charts, blackboards, and film), and have achieved the objectives cited by the syllabus for each unit of instruction. In the first day's introductory lectures, Drs. Herbert Scoville, Jr. (Importance of Science and Technology in the World Today), [REDACTED] (Organization of Scientific Intelligence), and [REDACTED] (Organization and Functions of the Scientific Operations Branch, FI Staff), gave satisfactory performances. Messrs. [REDACTED] (Organization and Functions of the Office of Scientific Intelligence), [REDACTED] (Introduction to the Course), and [REDACTED] (Reporting of Scientific and Technical Information), as usual, spoke succinctly and effectively.

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C. War Planning Course: War Planning Course No. 18 is scheduled for 27 April - 15 May. 21 students have registered, with representation of five from the Office of Security, six from DDI, two from Logistics, one from Communications, and one from War Plans Division, PPC. Six officers will attend in an Active Duty capacity for the first two weeks. These Active Duty officers are three from DD/I, one from EE/DDP, one from Security and one from Personnel. The average grade of the students (omitting two regular Army Majors from Logistics and one regular Navy Commander from PPC) is GS-14, the highest of any class to date.

25X1A9A D. Information Reporting, Reports and Requirements (IRRR): Six students successfully completed training in IRRR on 17 April. A seventh, [REDACTED] FI/[REDACTED] will finish 23 April; she is making up work missed 6-9 April, when she was on sick leave.

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E. Information Reports Familiarization (IRF): Eight students are attending Information Reports Familiarization No. 9, which started 20 April. Six are from NEA; two are from FE. Six are headed for field assignments and particularly need training in the preparation of the new type of cable information reports. GS grades range from 4 to 11. Instead of putting in only half-days for two weeks, [REDACTED] FE/[REDACTED] who is going to the field as a reports officer, is spending full time in the course. He and Miss [REDACTED] are the only university graduates.

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F. CI Familiarization Course (CIF): A schedule for CI Familiarization Course No. 14 (27 April - 1 May 1959) was prepared and distributed during the reporting period. To date, 7 students have been enrolled in the Course. This number falls short of the course minimum of twelve. The CI Staff Training Officer is touching base with the area division training officers to "bump up" the Course.

G. Counterintelligence Operations Course No. 26 (CIO): The CIO Course is in its third week. The overall performance of the class is excellent.

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II. OTHER ITEMS

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A. Tutorial Training: On Monday, 20 April, [REDACTED] gave 25X1A9A  
[REDACTED] (JOT-FE) tutorial training in counterintelligence  
and [REDACTED] additional tutorial training in liaison  
operations. [REDACTED] is scheduled to leave for [REDACTED] on or about 25X1A6A  
1 May.

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B. Briefings: [REDACTED] attended a briefing of the Chief  
of Station, [REDACTED], on 15 April.

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C. Guest Lectures: [REDACTED] lectured to 48 students in  
the Intelligence Orientation Course No. 30 on the subject, Counter-  
intelligence --, concept, authority and mission.

III. ADMINISTRATIVE

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A. Personnel: [REDACTED] (GS-13) joined the Headquarters  
Training, Operations School on Friday, 17 April. [REDACTED] has been 25X1A9A  
enrolled in the S & T Course in preparation for his assignment to  
the Course as an instructor.

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[REDACTED] was on sick leave 14-17 April. She is being  
assigned to a dual administrative-reports instructions job in [REDACTED] 25X1A6A  
[REDACTED] to take effect 1 July or immediately after the last scheduled

25X1A6A running of IRRR Course, 8-26 June.



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